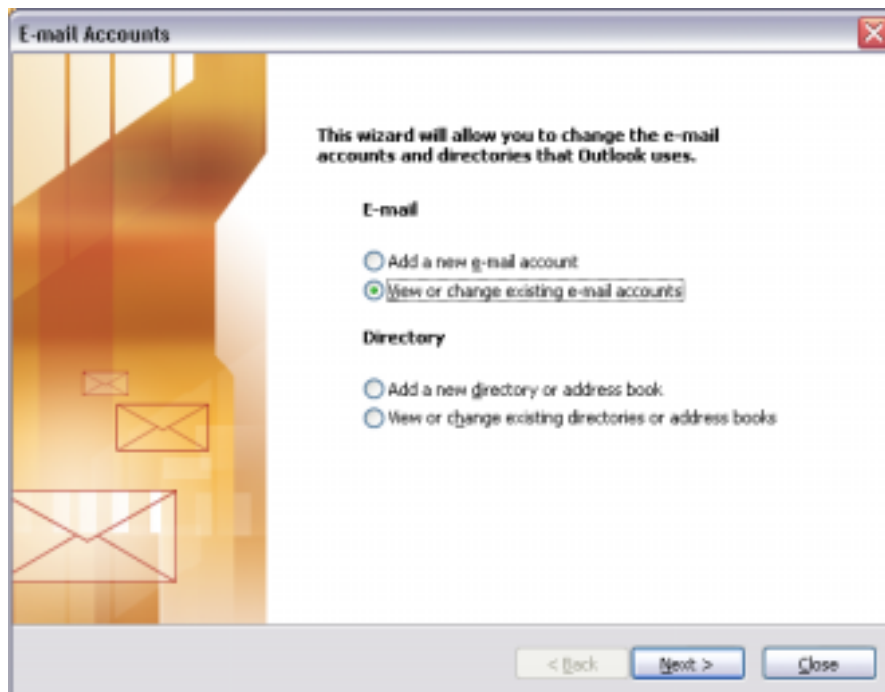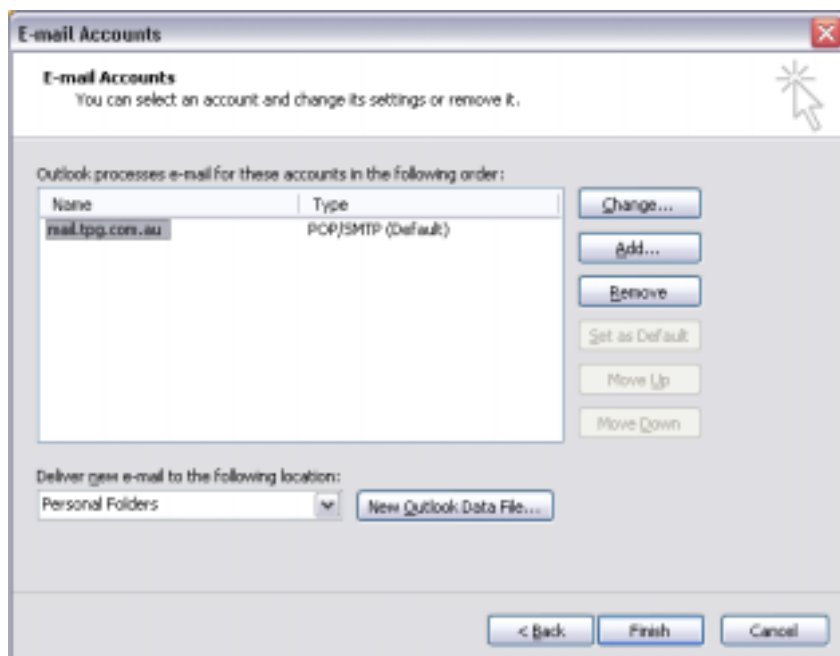Setup Procedure for MS Outlook 2003

From the menu select **Tools** and then **Email Accounts.**

When you do, the window shown below is displayed. Make sure you select the same as below and then click on Next.
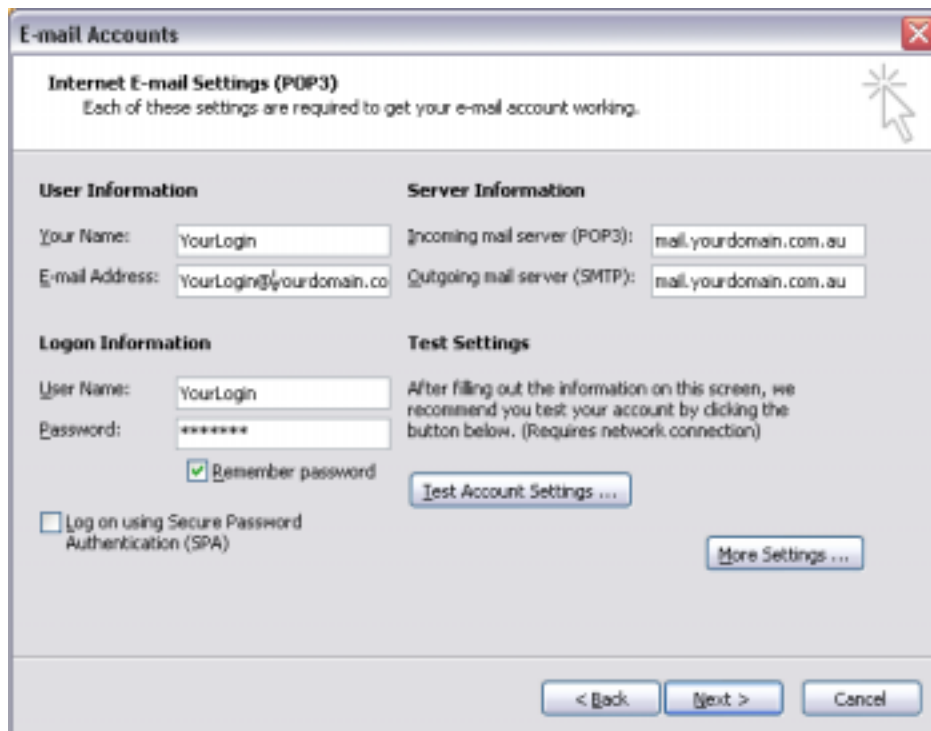

Once you have press the next button the window shown below will be displayed.

Next, highlight the email account by clicking on it and then press the change button.

Once you've pressed the Change button, the following window will be displayed.

On the window press on the **More Settings ...** to revile the window shown below. In this window make the setting the same and then press **OK** to complete the action.